

# Safe Return to In-Person Instruction and Continuity of Services Plan

## ESSER III



### School District of Mellen

420 South Main Street  
P.O. Box 500  
Mellen, WI 54546  
*Phone: (715) 274-3601 Fax: (715) 274-3715*

**District Contact:** Rhonda Elmhorst-Friemoth

**Website:** [www.mellendiggers.org](http://www.mellendiggers.org)

**Phone:** 715.9274.3601

# Table of Contents

<b>Introduction</b>	<b>1</b>
<b>Maintaining Health and Safety</b>	<b>2</b>
Overview	2
Description on maintaining the safety of staff and students	2
Description to continue to provide services regardless of the mode of instruction	2
<b>Mitigation Measures</b>	<b>3</b>
Universal and correct wearing of masks	3
Modifying facilities to allow for physical distancing	3
Handwashing and respiratory etiquette	3
Cleaning and maintaining healthy facilities, including improving ventilation	4
Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments	4
Diagnostic and screening testing	4
Efforts to provide vaccinations to educators, other staff, and students, if eligible	4
Appropriate accommodations for children with disabilities with respect to health and safety policies and practices	5
Coordination with state and local health officials	5
<b>Continuity of Services</b>	<b>6</b>
Overview	6
District response on continuity of services	6
<b>Periodic Review</b>	<b>7</b>
Overview	7
District response on ensuring periodic updates to its plan	7
<b>Public Input</b>	<b>8</b>
Overview	8
District response on public input in the development of its plan	8

# Introduction

On March 11, 2021, the American Rescue Plans (ARP) Act was signed into law. In it, the U.S. Department of Education is providing an additional \$121.9 billion for the Elementary and Secondary School Emergency Relief Fund (ESSER III Fund). This legislation will award grants to state educational agencies (SEAs) for providing local educational agencies (LEAs) with emergency relief funds to address the impact that COVID-19 has had, and continues to have, on elementary and secondary schools across the nation.

Wisconsin will receive \$1,540,784,854 in ESSER III funds from the Act, with 90 percent being awarded to school districts with amounts determined in proportion to the amount of Title I, Part A funds they received in summer 2020 from funds under the Every Student Succeeds Act (ESSA). The remaining funds will be used for state-level activities to address issues caused by COVID-19.

This plan describes how the LEA or district will provide a safe return to in-person instruction and continuity of services for all schools, including those that have already returned to in-person instruction.

# Maintaining Health and Safety

## Overview

A district's plan must include how it will maintain the health and safety of students, educators, and other school and LEA staff, and the extent to which it has adopted policies or practices and a description of any such policies or practices on each of the CDC's safety recommendations including the universal and correct wearing of masks; modifying facilities to allow for physical distancing (e.g., use of cohorts/podding); hand washing and respiratory etiquette; cleaning and maintaining healthy facilities, including improving ventilation; contact tracing in combination with isolation and quarantine, in collaboration with the state, local, territorial, or Tribal health departments; diagnostic and screening testing; efforts to provide vaccinations to educators, other staff, and students, if eligible; appropriate accommodations for children with disabilities with respect to health and safety policies or practices; and coordination with state and local health officials.

### Description on maintaining the safety of staff and students

The Mellen School District will begin the 2021-22 school year with a five-day per week, face-to-face instructional model and adhere to the following health protocols. Accordingly, the District will:

- publish the COVID-19 pre-screening checklist and strongly encourage students and staff members to utilize the checklist before entering a school facility,
- encourage staff members and students to stay home or go home if they are showing COVID-19 symptoms or if they have tested positive for COVID-19,
- limit visitors and activities for non-essential purposes,
- provide sanitizing stations throughout the building.

### Description to continue to provide services regardless of the mode of instruction

The Mellen School District will offer in-person learning five days a week according to the Board adopted 2021-2022 Academic Year Calendar. The school district has also provided families the option to enroll their students in virtual learning. In the event of school closure due to the pandemic, the district purchased Chromebooks for all students to continue virtual learning.

Regardless of the mode of instruction, the Mellen School District will continue to provide meals under the community provision as long as USDA continues the allowance. Meals will be provided for summer school attendees as well as all eligible youth during the school year. If school is closed due to a pandemic, the district will assess its ability to distribute meals utilizing the same process it used during the spring of 2020.

The Mellen School District employs one full-time school health aide who will continue to offer health services in-person or virtually. The school district also partners with Wisconsin Mental Health to

provide mental health support for families.

## Mitigation Measures

### Universal and correct wearing of masks

The Mellen School Board adopted thresholds to determine when students, staff, and visitors will be required to wear masks and when mask-wearing will be optional. These thresholds are based on COVID activity in individual classrooms or schools, the level of COVID transmission within the district's geographic boundaries, and in Ashland County. Details about these thresholds can be found on the district website.

### Modifying facilities to allow for physical distancing (for example, the use of cohorts and podding)

Mitigation measures such as proper signage, the installation of floor decals and water bottle filling stations, and the promotion of social distancing have been implemented within the facility. Extended and/or staggered meal service will be implemented to support social distancing while ensuring adequate time for students to consume their meals. Cafeterias and/or classrooms may be used as settings for student meals.

Students will be assigned to cohorts in the PowerSchool student management system if public health conditions warrant the use of remote instructional models. Transportation will comply with CDC guidelines regarding capacity that are in effect during the 2021-22 school year.

### Handwashing and respiratory etiquette

Handwashing and respiratory etiquette is taught to students with high emphasis in the primary grade levels. Signage is posted throughout the building as reminders of handwashing and respiratory etiquette.

In addition, hand sanitizing stations/liquids are available in all classrooms.

### Cleaning and maintaining healthy facilities, including improving ventilation

Enhanced sanitation procedures have been implemented focusing on high-touch surfaces. The District uses cleaning solutions that are rated to kill the SARS virus. In addition to daily cleaning, all rooms and surfaces are treated with a nano-technology barrier solution on a bi-weekly basis. This solution is rated to last 30 days on surfaces, and the District elects to retreat surfaces at the rated half-life of the product.

The District has installed merf filters on all air intake ventilation units in the building. These units

function at all times that ventilation units operate and are monitored electronically through HVAC computer systems.

### **Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments**

The Mellen School District will continue contact tracing and transparent reporting to the public of COVID-19 cases and staff quarantines within the District. To provide transparent reporting for our stakeholders, the District maintained a COVID-19 case dashboard throughout the 2020-21 school year and will continue to do so for the 2021-22 school year.

The Mellen School District will guide parents/students, employees, and contractors on screening protocols for the daily pre-screening process, which all parties should complete before entering the building. We will continue to provide current health information to staff, students, and families about the signs and symptoms of COVID-19, when they should stay home, and when they can return to school. Procedures for contact tracing can be found on the district website.

### **Diagnostic and screening testing**

The Mellen School District recommends students and staff get tested for COVID by their medical provider or a local pharmacy. The turnaround time for results at Walgreens has been reduced to within 24 hours. The District is also working with the Wisconsin Department of Health Services to coordinate COVID testing at our school. Students have the option to be tested with parent permission when they are identified as close contacts or become symptomatic.

### **Efforts to provide vaccinations to educators, other staff, and students, if eligible**

All eligible staff employed in 2020-2021 were provided the opportunity to be vaccinated. Students ages 16 and older were provided access to a vaccination clinic in the spring of 2021. Students ages 12 and older were provided access to a vaccination clinic in the summer of 2021. New staff will be given access to vaccinations by working with local healthcare partners and County Public Health.

### **Appropriate accommodations for children with disabilities with respect to health and safety policies and practices**

When circumstances require specific policies or procedures designed to protect the health and safety of students, 504 and IEP teams will determine if modifications and/or reasonable accommodations are needed for individual students with disability-related issues.

### **Coordination with state and local health officials**

The CDC recommends that all decisions about implementing school-based strategies should be made

locally, collaborating with local health officials who can help determine the level of transmission in the community. The Mellen School District continues to work with Ashland County Public Health to implement mitigating strategies for the safety of students and staff.

# Continuity of Services

## Overview

Districts must describe how the LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### District response on continuity of services

**The District will provide for continuity of services as follows:**

#### **Student Academic Needs**

The Mellen School District has implemented a summer school program to assist all K-12 students with academic recovery. The District plans to continue full-time, in-person instruction beginning the fall of 2021, with limited exception. Additional instructional personnel has been added to staffing to implement further academic recovery efforts in core curriculum areas. These specialists will be available during the instructional day and/or during before and after-school tutoring programs throughout the year.

#### **Student Social, Emotional, and Mental Health Needs**

Additional counseling staff has been added to the mental health staff to address our students' social and emotional learning needs.

#### **Other Student Needs (which may include student health and food services)**

Food services will continue to provide meals under the community provision as long as USDA continues the allowance. Meals will be provided for summer school attendees as well as all eligible youth during the school year. Summer meals will be provided for summer school and all children age 18 and under through July 29, 2022.

Summer school meals will resume August 22-26, and 29-31. It is assumed that the USDA will continue community eligibility provision under the new school meal application.

#### **Staff Social, Emotional, and Mental Health Needs**

The District has provided staff with opportunities for social and emotional support through post-school meetings with the counseling staff and administration. The staff's social, emotional, and mental health needs may also be addressed through the Employee Assistance Program provided through the District insurance program.

#### **Other Staff Needs**

The District will follow national, state, and local governing agencies' laws and directives concerning staff employment and benefits.



# Periodic Review

## Overview

Districts are required to review and, as appropriate, revise their Safe Return to In-Person Instruction and Continuity of Services Plan at least every six months through September 30, 2023, including seeking public input and taking such input into account in determining whether to revise the plan and, if revisions are determined necessary, on the revisions it makes to its plan.

### **District response on ensuring periodic updates to its plan**

The Mellen School District will periodically review and, as needed, revise the plan for the safe return to in-person instruction and continuity of services. The plan will be reviewed monthly, and the school system will seek and take into account public input during the review process. Plan revisions will address updated CDC and Ashland County Public Health guidance on safely reopening schools if any are issued.

# Public Input

## Overview


The ARP Act requires that school districts make their Safe Return to In-Person Instruction and Continuity of Services Plan available to the public online and that the plans be in an understandable and uniform format; to the extent practicable, are written in a language that parents can understand or, if not practicable, orally translated; and upon request by a parent who is an individual with a disability, provided in an alternative format accessible to that parent. Before making its plan publicly available, school districts must seek public comment on the plan and develop the plan after taking into account public comment.

### District response on public input in the development of its plan

The Mellen School District has taken the following steps to make its plan available to the public:

- The plan is posted at <http://www.mellendiggers.orh>
- The plan is available in multiple languages through the use of our web provider powered by Google Translate. The plan is available in more than ten languages.
- The plan was sent to parents, students, and employees via our messaging systems.
- The plan was shared at the Mellen School District Board of Education meeting on November 17, 2021. An opportunity for public comment was available during the November 17, 2021, Board meeting.
- Upon request, a parent who is an individual with a disability as defined by the ADA may be provided with the plan in an alternative format accessible by contacting our district office.

[Safe Return to In-Person Instruction and Continuity of Services Plan: Public Comment](#)

 ESSER III Stakeholder Engagement slides